



## Guide to Entries -- 2019

**All Dane County Fair Entries must be made  
ONLINE by Thursday, June 6, 11:59 p.m.  
Late entries will NOT be accepted.  
608-469-2428 -or- fair@wdexpo.com**

### DaneCountyFair.com – Youth Exhibitors

- Online Entries for animals and projects & Pass orders via 'FairEntry'
- Register All Entries for All Exhibitors before Submit. Be sure to click "Submit"

#### **Provide the following to Club Leader by:**

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- Entry Confirmation
  - Completed Youth Animal Exhibitor Code of Practice
  - Payment for all Entries & Pass Orders

#### 1. "FairEntry" continues.

"FairEntry" is integrated with 4HOnline, the 4-H enrollment system. It aligns 4-H project areas with each Fair Department-Class. Members of FFA and other Club Organizations must submit Fair entries via FairEntry, with the appropriate designated login option.

#### 2. Youth Project Enrollment:

Youth may ONLY enter projects they are enrolled in through 4-H or have received documented training through another youth organization. FFA and other Club Organization member entries will be reviewed to ensure entries meet the project areas each youth is enrolled in. You will be notified of any corrections.

#### 3. Dane County Fair Online Entries:

- a) All entries must be submitted online by THURSDAY, JUNE 6, 2019 at 11:59 p.m.
  - i) Late entries will not be accepted.
- b) **Go to: DaneCountyFair.com, Youth Exhibitors, click Online Entries** (see red box on webpage).
  - i) **Recommended browsers: Google Chrome or Mozilla Firefox.**
- c) **Login**
  - i) 4-H youth members: Login with your 4HOnline account information.
  - ii) FFA and Other Non-4-H Youth Organization members: Create a FairEntry Account. If you created an account last year, please use that email address and password. If you created an account last year, please use that email address and password. "Forgot password" will allow you to reset it.
  - iii) Club Entries (i.e. Animal Club Herd or Clean Barn, all of the Booths Department & Learning Lane): Create a FairEntry Account. If you created an account last year, please use that email address and password.
  - iv) **Register ALL ENTRIES FOR EACH EXHIBITOR IN THE FAMILY BEFORE proceeding to the Payment/Submit section.**
- d) Order Season Gate Passes – submit your order for passes prior to selection of entries.
- e) Fair Entries
  - i) Choose from the list of Department names (alpha order); Classes, Lots listed in premium book order. Note "Shooting Sports" is under this name. Cavies and Pocket Pets are included in "Animal & Veterinary Science".
  - ii) Shooting Sports time registrations are incorporated into the Department-Class-Lot entry. The system will ask additional questions.
  - iii) **All Animal entries will require a description** – please enter required animal information.
- f) Exhibitor **must** review and agree to the Fair Rules and Regulations and **check the box** indicating their acceptance.
- g) Provide Payment to your Club leader; the FairEntry system will not accept payment.
- h) Click the "Submit" button when you have completed all of your family's entries. Entries are not final until they have been submitted.
- i) A Confirmation Email will be issued to "exhibitor email" as listed on the account (from noreply@faireentry.com). *The email summary will list the exhibitor(s), entries (department, class, lot, description) and fees due including entry fees and season passes ordered.*
  - i) You will receive a second email when your entries have been approved by the Fair. After receipt of entries is approved and you receive a second email, you may return to FairEntry, login to add/submit additional entries until the entry closing date. If changes are required of existing entries, please call the Fair office.

4) **Dane County Fair Entry Fees & Season Admission Pass Orders** – with Online Entries via ‘FairEntry’ only.

i) \*Required fee. All fees & season pass orders are non-refundable

* <b>Exhibitor Entry Fee</b> – all youth exhibitors. Cloverbud & Club entry fee is exempt.	\$5/exhibitor
<b>Large Animal Fee</b> —Dairy, Beef, Swine, Sheep, Goats, Horses, Donkey ○ <b>Swine (Department 3):</b> Exhibitors may enter no more than 3 hogs. Entry may be changed within the Department/Class should a different breed/sex be necessary by calling the Fair office. ○ <b>Horse &amp; Pony (Department 6):</b> Exhibitor shall enter the number of horses entered on selection of Department Horse entries. Exhibitor will also have the option to identify a wire panel door, double stall and other privacy panels with entry.	\$1/head
<b>Small Animal Fee</b> – Poultry, Rabbit, Dog, Cat, Pocket Pet, Peacock/Peahen, Cavies, and other Small exotic animal (pen of market entry is \$0.50) ○ <b>Dogs (Department 9):</b> Exhibitor shall enter the number of dogs entered on selection of Department Dog entries.	\$0.50/animal entry
<b>Season Admission Passes</b> – advance discount price available to June 6 only. ○ Admission Passes are required to enter the gates beginning Thursday, July 18, 2019. ○ Projects must be picked-up from the Fair Sunday 7:30- 8:30 p.m. Exhibitors may present their project claim ticket at a ticket gate on Sunday from 7:00 – 8:00 p.m. for free entrance and proceed directly to the North Entrance of the Exhibition Hall. This time period will be strictly enforced.	\$5 /Exhibitor with entries \$6 /Youth no entries \$15 /Adult

Club Leader/Advisor will receive a club summary of member entries and fees due for their review and approval from the Fair office after June 6.



Tips for Exhibitors making Online Entries:

- Recommended browsers: Google Chrome or Mozilla Firefox. Older versions of Internet Explorer may cause unexpected results.
- Register all entries for each exhibitor in the family before proceeding to the Payment section.
- Be sure to click the "Submit" button when you have completed your entries. Entries are not final until they have been submitted.
- Check your email inbox for a confirmation email with a list of your entries and any related fees.
- You will receive a second email when your entries have been approved by your fair.

**DaneCountyFair.com – Youth Exhibitors**

For the Premium Book, Schedule of Events, Submit Youth Entries and more Fair information.

